

**Fire Protection Policy Board  
Special Meeting by Conference Call  
September 16, 2004  
3:00 p.m. – 4:00 p.m.**

**FPPB Participants:** Sharon Colby – Chair, Jim Broman, TJ Nedrow, Joe Coultman, Judith Brighton, Ted Koska, Anjela foster, Steve Kalmbach and Ellen Tombleson

**Chair Sharon Colby called the meeting to order at approximately 3:00. Following a roll call, Sharon convened to an Executive Session to discuss personnel related matters.**

**Following the Executive Session, Sharon advised that 6 finalists and 1 alternate had been identified to be invited for interviews. Following discussion by the Board on their schedules, it was agreed that the date for interviews to be held would be October 6. It is anticipated that the Board members participating on the interview panel, will act as a quorum, and pass 3 names to Chief Porter to interview on October 7.**

**Judith Brighton advised that she would contact the interviewees and make all necessary arrangements for travel and the interviews. Following discussion on interview questions, Judith advised that she would contact each Board member by telephone to solicit an interview question from them. Once all questions are drafted, she will forward a list of the questions out to the Board for their review.**

**Following discussion on which Board members would participate on the interview panel, it was decided that Jim Broman, Joe Coultman, TJ Nedrow and Sharon Colby would be on the panel, and Sharon will contact the remaining Board members to identify who the 5<sup>th</sup> Board member to participate on the interview panel will be.**

**The conference call was adjourned at approximately 3:30**